

# BCR C – CGI – Appendix B Activities covered by BCRs



## Activities covered by CGI acting as a Data Controller

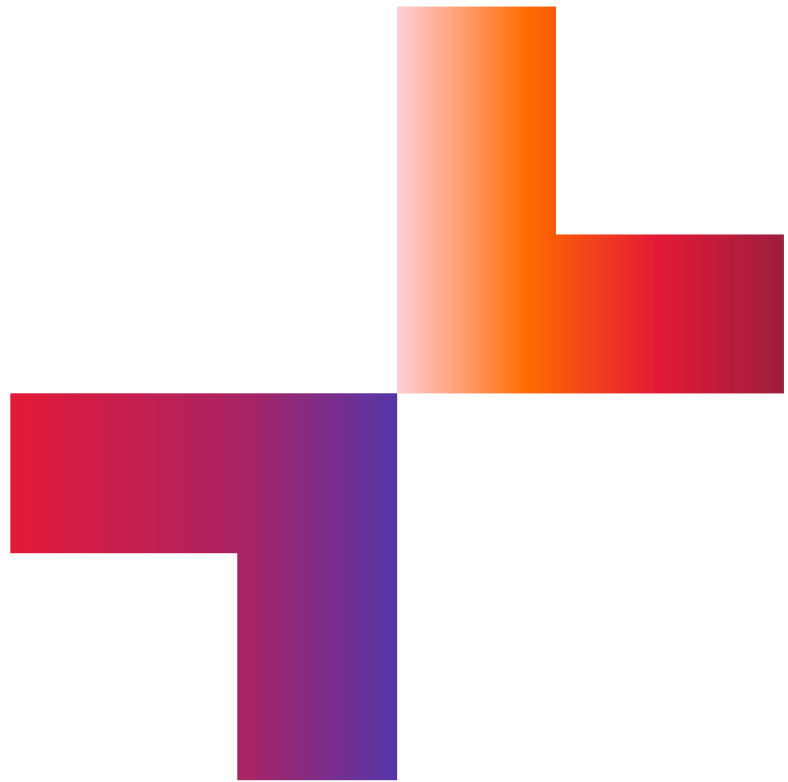
This BCR-C applies to the Processing of Personal Data by CGI acting as a Data Controller or Internal Data Processor, irrespective of the nature or category of the Data Subject or Personal Data:

Purposes	Categories of Data Subjects	Categories of Personal Data
<p><b>Planning and administration, human resources:</b></p> <ul style="list-style-type: none"> <li>• career and work organization management involving: (i) management of working conditions (including health and safety in compliance with applicable law), (ii) general monitoring of the activity; (iii) the management of professional agendas and assignments; (iv) as well as the management of personnel tasks;</li> <li>• administrative management of CGI members, in particular: (i) the establishment of the professional record (including performance assessments) of members held in accordance with applicable laws, regulations or contractual provisions; (ii) Processing HR questions submitted by members, and (iii) the organization of remote working;</li> <li>• management of fixed and variable remuneration, financial benefits for members, and expense reports submitted by members in the course of their professional activities;</li> <li>• management of applications and the recruitment process with a view to possible recruitment of members;</li> <li>• management of careers and mobility including the use of CVs (which may be provided to Clients, in compliance with applicable laws);</li> <li>• management of employment relationship termination;</li> <li>• training of members involving: (i) monitoring of training requests and training periods; (ii) the actual organization of the training sessions; and (iii) assessment of knowledge and training;</li> <li>• establishment and administration of an electronic voting system for</li> </ul>	<ul style="list-style-type: none"> <li>• Employment candidates</li> <li>• CGI members</li> </ul>	<ul style="list-style-type: none"> <li>• Demographic data (such as age)</li> <li>• identity and contact information (such as email address, telephone number, photo, video)</li> <li>• location data (such as place of residence, Business Unit belonging)</li> <li>• professional life data (such as job title, employment history, evaluations, interviews, certifications, CVs)</li> <li>• economic and financial data (such as salary, benefits, account number, tax identity)</li> <li>• private life data (such as family life)</li> <li>• login, traffic and tracking data (such as login information, logs)</li> </ul> <p>Where Sensitive Personal Data is Processed by CGI, in accordance with applicable law, additional measures will apply, as stated in the BCR-C.</p>

<p>the de signing of members representative bodies;</p> <ul style="list-style-type: none"> <li>• management of the corporate and social responsibility actions including diversity in the workplace;</li> <li>• management of the personal endowments of members in relation to cars fleets, equipment and meal vouchers; and</li> <li>• management of member satisfaction programs.</li> </ul>		
<p><b>Finance:</b></p> <ul style="list-style-type: none"> <li>• administrative, accounting and financial management of CGI involving: (i) monitoring of the activity (in particular through the management of activity reports); (ii) completion and follow-up of general accounting, and (iii) management of billing for services provided;</li> <li>• compliance activities with respect to applicable tax and financial regulations;</li> <li>• organization and management of merger and acquisition operations;</li> <li>• management of business travels and administrative Processing of their expense reports;</li> <li>• management of CGI offices including building access control, health and safety activities;</li> <li>• management of the CGI's leasing activities under the governing participation of employers in construction investments;</li> <li>• management of procurement operations with suppliers and subcontractors; and</li> <li>• control and audit activities including as part of certifications.</li> </ul>	<ul style="list-style-type: none"> <li>• CGI Members</li> <li>• Clients</li> <li>• Shareholders</li> <li>• Suppliers and subcontractors</li> <li>• Third parties</li> </ul>	<ul style="list-style-type: none"> <li>• Identity and contact information (such as email address, telephone number)</li> <li>• professional life data (such as job title)</li> <li>• location data (such as place of residence, Business Unit belonging)</li> <li>• economic and financial data (such as account number, tax identity)</li> <li>• login, traffic and tracking data (such as login information, logs)</li> </ul> <p>Where Sensitive Personal Data is Processed by CGI, in accordance with applicable law, additional measures will apply, as stated in the BCR-C.</p>
<p><b>IT/Security:</b></p> <ul style="list-style-type: none"> <li>• management of proposals, contracts, governance, delivery and closing for internal projects and services including personal data entry, correction and consolidation, storage, record keeping and back-up, data management and analysis, individual enquiry management, application and infrastructure management, development and testing, correspondence, delegated/consolidated/outsourced IT system administration, hosting and management including access</li> </ul>	<ul style="list-style-type: none"> <li>• CGI members</li> <li>• clients</li> <li>• suppliers and subcontractors</li> <li>• third parties (e.g. visitors)</li> </ul>	<ul style="list-style-type: none"> <li>• Identity and contact information (such as email address, telephone number, photo, video)</li> <li>• professional life data (such as job title)</li> <li>• location data (such as place of residence, Business Unit belonging)</li> <li>• login, traffic and tracking data (such as login information, information about a device, logs)</li> </ul>

<p>control and audit, asset management, expense Processing, marketing and research analysis;</p> <ul style="list-style-type: none"> <li>• providing access to IT systems and phones;</li> <li>• management of professional e-mail, internal repositories and instant messaging services including backup of such data in accordance with CGI policies;</li> <li>• IT support services (including allocation of software, hardware, electronic tools (CGI resources) and management of network/application access rights, maintenance and support of applications</li> <li>• monitoring and control of the IT systems and IT working environment use (including laptops, shared environments and internet access) for security purposes including, logging member access the systems, inspection, interception, website filtering, content filtering, on-appliance reporting, user identity information, malware prevention and data loss prevention ;</li> <li>• detection, investigation, remediation and notification of security and privacy incidents;</li> <li>• protection against serious threats to member health and safety, in compliance with applicable law; and</li> <li>• access control to CGI sites by members and visitors including CCTV and individual security verifications where required.</li> </ul>		<p>Where Sensitive Personal Data is Processed by CGI, in accordance with applicable law, additional measures will apply, as stated in the BCR-C.</p>
<p><b>Communication/Marketing:</b></p> <ul style="list-style-type: none"> <li>• Management of corporate communications with shareholders and investors;</li> <li>• management, preparation and distribution of marketing materials to Clients and potential Clients/prospects;</li> <li>• management of internal communications and events;</li> <li>• management of marketing analysis, case studies and reports;</li> <li>• management of websites and mobile applications;</li> <li>• use of customer relationship management solutions; and</li> </ul>	<ul style="list-style-type: none"> <li>• CGI Members</li> <li>• Clients, prospects and sales leads</li> <li>• Shareholders and investors</li> <li>• Suppliers and subcontractors</li> <li>• Third parties (e.g. visitors or event attendees)</li> </ul>	<ul style="list-style-type: none"> <li>• Identity and contact information (such as email address, telephone number, photo, video)</li> <li>• professional life data (such as job title)</li> <li>• location data (such as place of residence, Business Unit belonging)</li> <li>• login, traffic and tracking data (such as login information)</li> </ul>

<ul style="list-style-type: none"> <li>Organization of direct and indirect marketing actions and events.</li> </ul>		
<p><b>Business engineering and operations:</b></p> <ul style="list-style-type: none"> <li>Management of proposals and contracts for projects and services; and</li> <li>Management of client satisfaction programs.</li> </ul>	<ul style="list-style-type: none"> <li>CGI Members</li> <li>clients, prospects and sales leads</li> <li>suppliers and subcontractors</li> </ul>	<ul style="list-style-type: none"> <li>Identity and contact information (such as email address, telephone number)</li> <li>professional life data (such as job title)</li> <li>location data (such as place of residence, Business Unit belonging)</li> </ul>
<p><b>Legal:</b></p> <ul style="list-style-type: none"> <li>Management of whistleblowing, compliance and monitoring of incidents reported through this means;</li> <li>establishment, exercise or defense against legal claims;</li> <li>management of privacy request and complaints and inventory of Processing activities; and</li> <li>Compliance with the Code of Ethics.</li> </ul>	<ul style="list-style-type: none"> <li>Employment candidates</li> <li>CGI Members</li> <li>Clients, prospects and sales leads</li> <li>Shareholders</li> <li>Suppliers and subcontractors</li> <li>Third parties</li> </ul>	<ul style="list-style-type: none"> <li>Demographic data (such as age, marital status)</li> <li>identity and contact information (such as email address, telephone number, photo, video)</li> <li>location data (such as place of residence, Business Unit belonging)</li> <li>professional life data (such as job title, employment history, evaluations, interviews, certifications, CVs)</li> <li>economic and financial data (such as salary, benefits, account number, tax identity)</li> <li>private life data (such as family life)</li> <li>login, traffic and tracking data (such as login information, information about a device, logs)</li> </ul> <p>Where Sensitive Personal Data is Processed by CGI, in accordance with applicable law, additional measures will apply, as stated in the BCR-C.</p>



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